

Albion Library of Things

Terms & Conditions for Borrowing

1. Library of Things Membership

- a. All Borrowers must be over the age of 18 years to borrow tools/equipment from the Albion Library of Things
- b. Borrowers must register prior to borrowing tools/equipment or equipment. Registration includes the completion of the registration form and verification of the Borrower's identity. Verification is completed by presenting current photo ID together with an additional proof of address (issued within the previous 3 months and displaying the same address).
- c. The Borrower may not borrow any tools/equipment until they have agreed to the terms and conditions.
- d. Albion Library of Things retains the right to refuse to lend tools/equipment to any person for any reason other than contrary to Australian law.

2. Borrowing and Return of Tools and Equipment

- a. Borrowers may borrow up to two items at one time.
- b. Tools/equipment may only be returned during KCNH office hours to a KCNH staff member.
- c. Tools/equipment must be returned one week from the date they were borrowed.
- d. Renewals may be possible; extensions to the return date must be confirmed in writing by a KCNH staff member or volunteer.
- e. If any tools/equipment are not returned by the Return Date, KCNH will issue an overdue notice and invoice the borrower for later fines.
- f. The Borrower acknowledges that they are responsible in the event of the loss or theft of any tool.

3. Use of Equipment and Tools

- a. Only the Borrower is authorised to use KCNH tools/equipment. The Borrower must not permit any KCNH tools/equipment to be used by any other person unless with the express permission of KCNH. The Borrower must not part with possession of any KCNH tools/equipment they have borrowed.
- b. Tools and equipment for loan through the library are for personal use only; Borrowers agree that they are not using items borrowed through the library for commercial purposes.
- c. The Borrower agrees that if any borrowed tool becomes unsafe or in a state of disrepair, they will immediately discontinue use of the tool and notify KCNH of the issue on return. The Borrower must not attempt to repair or tamper with any KCNH tool.
- d. The Borrower agrees:

- i. to satisfy themselves prior to borrowing the tool/equipment that they are suitable for the Borrower's intended purpose;
 - ii. to operate the tools/equipment safely, strictly in accordance with Australian law, only for its intended use, and in accordance with any manufacturer's instructions provided with or on the tools/equipment (if available);
 - iii. to operate the tools/equipment with an adequate power source (if applicable);
 - iv. to conduct a thorough hazard and risk assessment before using the tools/equipment; and
 - v. to return the tools/equipment in a clean state and in good repair.
4. The Library of Things does not accept Liability for any injury or accident sustained by the borrower in the use of library tools or equipment. The borrower agrees that if any borrowed tool becomes unsafe or in a state of disrepair, they will immediately discontinue use of the tool and notify KCNH of the issue on return, if not earlier. The Borrower must not attempt to repair or tamper with any KCNH tool.
5. The borrower agrees to abide by the terms and conditions of the Albion Library of things and confirms that they are agreed 18 years or over and that they are capable and experienced in managing the tools or equipment that is being borrowed.